

The Emerge School for Autism
School Board Meeting
Wednesday, September 27, 2023

Date and Time

Wednesday, September 27, 2023 at 12:00 PM CT

Location

The Emerge Center Board Room

1. Opening Items Charles Blaize
 - a. Record Attendance
 - b. Call the Meeting to Order
 - c. Public comments on Minutes Charles Blaize
 - d. Approve Minutes
2. Finance Stacie Landry
 - a. Budget Update
3. Governance Linda Brown
 - a. School Update
 - b. Conflict of Interest Policy
 - c. Charter Update
 - d. HCS Update
4. Planning Ahead Shelton Jones
 - a. Foundation Update
5. New Business Charles Blaize
 - a. Ethics Training – All board members must complete before Dec. 31, 2023
 - i. <https://laethics.net/EthicsTraining/login.aspx>
 - b. Upcoming Board Meetings for 2023-24 School Year
 - i. December 13, 2023
 - ii. March 13, 2024
 - iii. June 12, 2024
6. Closing Items Charles Blaize
 - a. Public Comment on Adjournment
 - b. Adjourn Meeting

The Emerge School for Autism
 Budget vs. Forecast
 August 2023 Financial Report

September 21, 2023 Board Meeting

	Annual Forecast	Board Approved Budget	Difference (Bud v Forecast)
Revenue			
Base Funding	768,032	768,032	-
Federal Entitlement Funding	4,360	6,000	(1,640)
State & Local Funding	316,800	300,000	16,800
General Operating Fundraising Need	150,000	150,000	-
Restricted Grants	15,000	-	15,000
Total Revenue	1,254,192	1,224,032	30,160
Expenses			
<i>Salaries & Benefits</i>			
Instructional Salaries	-	-	-
SPED Salaries	716,015	716,015	-
General & Administrative Salaries	92,597	92,597	-
Benefits	132,614	132,614	-
Total Salaries & Benefits	941,226	941,226	-
<i>Other than Personnel</i>			
<i>Special Education OTP</i>			
Curriculum	6,000	6,000	-
Software & Assessment	12,432	12,432	-
SPED Curriculum & Supplies	7,250	7,250	-
Equipment & Furniture (Non-Capital)	1,000	1,000	-
Utilities	14,152	14,152	-
Security	636	636	-
Custodial & Maintenance	38,707	38,707	-
Insurance	25,000	25,000	-
Student & Family Activities	500	500	-
Teacher & Staff Recruiting	1,000	1,000	-
Professional Development	29,675	14,675	(15,000)
Legal	4,000	1,000	(3,000)
Business Dues, Fees & Licenses	7,000	7,000	-
Office Supplies	1,500	1,500	-
Finance, HR & Ops Support	46,350	45,000	(1,350)
Health Consultants	7,523	6,795	(728)
Technology Consultants & Supplies	16,568	16,568	-
Other Administration	30,611	30,611	-
Total Other than Personnel	254,034	233,955	(20,078)
<i>Non-Operating Expenses</i>			
Depreciation	16,608	16,608	-
Contingency	21,481	21,481	-
Total Non-Operating Expenses	38,089	38,089	-
Total Expenses	1,233,348	1,213,270	(20,078)
NET SURPLUS (DEFICIT)	20,843	10,762	10,082

The Emerge School for Autism
August 2023 Financial Report

September 21, 2023 Board Meeting

	Annual Forecast	Actual YTD	Remaining \$	Remaining %
Revenue				
Base Funding	768,032	127,739	640,292	83%
Federal Entitlement Funding	4,360	-	4,360	100%
State & Local Funding	316,800	34,140	282,660	89%
General Operating Fundraising Need	150,000	5,671	144,330	96%
Restricted Grants	15,000	-	15,000	100%
Total Revenue	1,254,192	167,550	1,086,642	87%
Expenses				
Salaries & Benefits				
SPED Salaries	716,015	64,249	651,766	91%
General & Administrative Salaries	92,597	17,782	74,815	81%
Benefits	132,614	16,387	116,227	88%
Total Salaries & Benefits	941,226	98,418	842,808	90%
Other than Personnel				
Special Education OTP				
Curriculum	6,000	331	5,669	94%
Software & Assessment	12,432	2,096	10,336	83%
SPED Curriculum & Supplies	7,250	957	6,293	87%
Equipment & Furniture (Non-Capital)	1,000	456	544	54%
Utilities	14,152	1,839	12,313	87%
Security	636	83	553	87%
Custodial & Maintenance	38,707	8,441	30,267	78%
Insurance	25,000	3,711	21,289	85%
Student & Family Activities	500	-	500	100%
Teacher & Staff Recruiting	1,000	-	1,000	100%
Professional Development	29,675	7,019	22,656	76%
Legal	4,000	3,160	840	21%
Business Dues, Fees & Licenses	7,000	876	6,124	87%
Office Supplies	1,500	170	1,330	89%
Finance, HR & Ops Support	46,350	7,725	38,625	83%
Health Consultants	7,523	1,254	6,269	83%
Technology Consultants & Supplies	16,568	2,099	14,469	87%
Athletic Expenses	-	-	-	0%
Other Instruction	-	-	-	0%
Other Administration	30,611	5,375	25,236	82%
Total Other than Personnel	254,034	46,377	207,657	82%
Non-Operating Expenses				
Depreciation	16,608	2,768	13,840	83%
Total Non-Operating Expenses	38,089	2,768	35,321	93%
Total Expenses	1,233,348	147,563	1,085,786	88%
NET SURPLUS (DEFICIT)	20,843	19,987	(856)	

The Emerge School for Autism
 Balance Sheet
 August 2023 Financial Report

September 21, 2023 Board Meeting

	<u>June 30, 2023</u>	<u>August 31, 2023</u>
Assets		
Current Assets		
Cash & Equivalents	760,956	1,133,625
Federal Accounts Receivable	-	-
State & Local Gov't Accounts Receivable	518,430	94,325
Prepaid Expenses	209	4,826
Total Current Assets	<u>1,279,594</u>	<u>1,232,775</u>
Non-Current Assets		
Fixed Assets, net of depreciation	33,647	30,880
Total Non-Current Assets	<u>33,647</u>	<u>30,880</u>
Total Assets	<u><u>1,313,242</u></u>	<u><u>1,263,655</u></u>
Liabilities & Equity		
Liabilities		
Current Liabilities		
Accounts Payable	7,892	12,660
Accrued Expenses	23,396	27,610
Accrued Payroll	78,578	23
Deferred Revenue	15,000	15,000
Total Current Liabilities	<u>124,866</u>	<u>55,292</u>
Non-Current Liabilities		
Long-Term Debt	-	-
Total Non-Current Liabilities	<u>-</u>	<u>-</u>
Total Liabilities	<u>124,866</u>	<u>55,292</u>
Equity		
Net Assets	740,365	1,188,376
Net Surplus/(Deficit)	448,011	19,987
Total Equity	<u>1,188,376</u>	<u>1,208,363</u>
Total Liabilities & Equity	<u><u>1,313,242</u></u>	<u><u>1,263,655</u></u>

The Emerge School for Autism
School Board Meeting Minutes

Wednesday, June 21, 2023

Date and Time

Wednesday, June 21, 2023 at 12:00 PM CT

Location

The Emerge Center Board Room

1. Opening Items Charles Blaize
 - a. Record Attendance:
 - i. Charles Blaize, Robert Petit, Cal Ebey, Erica Jones-Morgan, Deanna Whittle, Shelton Jones, Linda Brown, Stacie Landry
 - b. Call the Meeting to Order
 - c. Public comments on Minutes – No comments Charles Blaize
 - d. Approve Minutes – Cal Ebey made a motion to approve minutes, Robert Petit second the motion Minutes approved
2. Finance
 - a. Budget Update Stacie Landry
 - i. Stacie reminded everyone that the budget that was presented at the last board meeting is up to be approved.
 - b. Vote to approve budget for 2023-24 Vote
 - i. Charles Blaize asked for a vote to approve the budget. The vote was a unanimous quorum to approve the 2023-24 budget.
 - ii. Stacie Landry continued with a presentation of the financials. She reviewed the end of the year numbers and noted that because we had received the High Cost Services funds, the school was in good shape.

There was a discussion regarding diversification of funds to multiple accounts to remain insured in FDIC limits. Deanna and Charles will be looking at options to present in the future. . (Financials attached)

3. Governance

a. School Update

Linda Brown

- i. Linda gave an update on the school. 14 new students will be joining the school for the fall 2023. Camp is in full swing and students are enjoying some fun exciting activities each day. The school is working with the Foundation team for grants to support to continue the enrichment program. Thanks to some wonderful volunteers from ExxonMobil, our school will be painted this summer. We are excited about the upcoming school year.

b. Charter contract Update: Approval of New Mission Statement Vote

- i. The board approved the new mission statement to better reflect the mission of the school. Unanimous approval.

c. Guiding Principles – Linda reviewed the new guiding principles to better show how our school achieves its mission, more about what we do for our students.

d. Enrollment Requirements – The enrollment requirements listed on our school website are being revisited and rewritten to better reflect our requirements for admission. The EBR attorney is reviewing the changes and will be in contact soon regarding his recommendations.

4. Planning Ahead

a. Foundation Update

Shelton Jones

- i. Shelton Jones reviewed the giving store and starting a blog to reflect the needs of the school with regards to transitions. She went over the success of the Gala and noted many new participants and new

donors. Upcoming events: Project Puzzle in September and the Reception for volunteer activist in August.

5. New Business

Charles Blaize

a. Current Board Members:

- i. Charles Blaize, Cal Ebey, Alice Hopkins, Erica Jones Morgan, Robert Petit, Danielle Ragas, David Thompson, Stephen Waguespack, Deanna Whittle

b. Resignation – Stephen Waguespack

c. New Board Members

- i. Charles discussed the need for a new board member to replace Stephen Waguespack. Possible new member will be presented at the September board meeting. Cal Ebey will be the new board secretary.

d. Next Board Meetings – Tentative

- i. September 13, 2023
- ii. December 13, 2023
- iii. March 13, 2024
- iv. June 12, 2024

6. Closing Items

a. Public Comment on Adjournment – No comments

Charles Blaize

b. Adjourn Meeting

- i. Cal Ebey moved to adjourn the meeting and Erica Jones Morgan 2nd the motion.
- ii. Meeting was Adjourned.